

MEMBERS:

Beatrice Acosta
Representative
District 4

Pat Paul
Supervisor
District 1

Sallie Perez
Representative
District 2

Martin G. Petersen
Stanislaus County
Superintendent

George Skol
Vice Chair
Representative
District 3

Dan Souza, LCSW
Behavioral Health & Recovery
Services

Margaret Szczepaniak
Health Services Agency

John Walker, MD
Chair
Public Health Officer

Robert H. Allaire
Interim Director

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COMMISSION MEETING MINUTES

December 3, 2002

West Modesto Community Center
401-E Paradise Road
Modesto, CA 95351

Members Present: John Walker, MD (Chair), George Skol (Vice Chair), Bea Acosta, Supervisor Pat Paul, Sallie Perez, Superintendent Martin Petersen, Dan Souza, LCSW, Margaret Szczepaniak.

Staff Present: Robert H. Allaire, Interim Executive Director; Mick Krausnick, County Counsel; Dan Rosas, Staff Services Coordinator; Brenda Priest-O'Brien; and Erica Inacio, Confidential Assistant.

I. Meeting called to order by Chair Walker. Commissioners and staff were introduced.

II. Presentations

A. Chair Walker presented Kathy Kohrman with a plaque for her services rendered as a Commissioner. Kathy was not present but the Commission applauded her services.

B. The Commission viewed a presentation on the Stanislaus County Health Assessment 2002, "Unleashing the Power: Unity, Oneness, Partnership".

III. Consent Calendar

Moved Skol, Seconded Petersen. The consent calendar was unanimously approved.

IV. Agenda Items

A. Approval of the Commission Meeting Minutes for October 22, 2002.

Moved on consent

B. Executive Director's Report

1. The Commission accepted the letters written to United Way of Stanislaus County, Yosemite College District (Modesto Junior College), and Stanislaus County Office of Education.

Moved on Consent.

2. School Readiness

a. The Commission authorized the Chair of the Stanislaus County Children & Families Commission to sign the proposal to be submitted from the Riverbank Unified School District on behalf of California Avenue School to the California Children and Families Commission.

Moved on Consent.

- b. The Commission authorized the Interim Executive Director to negotiate and sign an agreement with Jamie McCreary, Ph.D., effective January 1, 2003, to facilitate the Leadership Team until other arrangements are made. Dr. McCreary will be asked to coordinate the data collection and outcome measurements for each site, implement an evaluation design, and monitor the evaluation process.

Moved on Consent.

- c. The Commission authorized for the Interim Executive Director, upon approval of the California Children & Families Commission, to negotiate and sign an agreement with the Patterson Unified School District for the Grayson Community School.

Moved on Consent.

- d. The Commission authorized for the Interim Executive Director, upon approval of the California Children & Families Commission, to negotiate and sign an agreement with the Modesto City Schools (Bret Harte, Burbank, Kirschen, Marshall, Robertson Road, Shackelford, Tuolumne, and Orville Wright Schools). A proposal was submitted on September 15, 2002, but on November 1, 2002, the District was given an Application Review Decision Point 3 and was asked to address five questions and issues before December 1, 2002. The information and application was resubmitted to the State Review Team for evaluation and are currently awaiting a decision.

Moved on Consent.

3. The Commission authorized the Interim Executive Director to sign an agreement with the Stanislaus County Health Services Agency to implement the Child Health Access Program (Wee Care) that was approved on September 24, 2002 by the Commission. The Interim Executive Director was also authorized to assemble a Program Review Committee to meet and complete an initial implementation report by the March 2003 Commission Meeting.

Moved Souza, Seconded Skol. Unanimously Approved. (Abstained Szczepaniak and Walker)

4. The Commission adopted the Commission's Proposed 2003 Meeting Schedule for the following Tuesdays: January 28, February 25, March 25, April 29, May 27, June 24, August 26, September 23, October 28, and December 2.

Moved on Consent.

5. The Commission authorized for the Interim Executive Director to negotiate and sign an agreement with the Yosemite Community College District (Modesto Junior College) to implement the Child Care Provider Academy effective January 1, 2003. On October 22, 2002 the Commission approved the Child Care Academy as a joint project of the Stanislaus County Office of Education and the Modesto Junior College for a one-year project and not to exceed \$300,000. The Interim Executive Director has negotiated a Scope of Work, including measurable outcomes, and budgets for FY 2002/2003 and FY 2003/2004.

Moved on Consent.

C. Committee Reports

1. The Commission accepted the Administrative Committee Minutes for November 21, 2002, including the Approval of the Policies and Procedures for:
 - a. Approval Process – provides direction on how to implement and adopt policies and procedures for the Commission's office.
Moved Skol, Seconded Paul. Unanimously approved.
 - b. Format – provides the format for the policies and procedures for the Commission's office.
Moved Skol, Seconded Paul. Unanimously approved.
2. The Financial Planning Ad Hoc Committee provided the Commission with a verbal update of their plans to provide a presentation to the Commission in the month of January.

D. Program Reports

1. The Commission accepted a monthly report from the CARES Project
Moved on Consent.
2. The Commission accepted a monthly report from Stanislaus County Office of Education.
Moved on Consent.
3. The Commission accepted the proposal (\$299,520.00) for Serving Children at Risk of Abuse, Neglect, and/or Exploitation from the Children's Crisis Center. The Commission authorized SCOE to negotiate and sign an agreement with Children's Crisis Center to implement the proposal. SCOE was instructed to constitute a Program Review Committee to work with them, the Commission, and the Children's Crisis Center to complete an initial implementation report by the May 2003 Commission Meeting. The Children's Crisis Center is to have twelve months from the date of the initiation of the program to spend the \$299,520.00.
Moved Paul, Seconded Souza. Unanimously approved. (Although not legally required to do so, Skol abstained but reserved his right to vote on future matters concerning the Children's Crisis Center.)
4. United Way of Stanislaus County
 - a. The Commission accepted the recommendation to fund 28 Equipment Grants and 1 Health & Safety Program Grant, from the RFP of July 2002, for a total of \$219,439.00. The Commission also instructed the United Way of Stanislaus County to solicit a bulk purchase rate and set grant amounts limits of Toddler - \$7,500 and Pre-School – \$15,400.
Moved Petersen, Seconded Perez. Unanimously Approved. (Abstained Szczepaniak and Walker)
 - b. The Commission authorized for the United Way of Stanislaus County to solicit proposal in January 2003, for Health & Safety Grants with no set limit on grant amount, but with the condition that the money be spent by June 30, 2003. The United Way of Stanislaus was instructed by the Commission to come back in February or March with recommendations not to exceed a total of \$110,000.00.
Moved Paul, Seconded Petersen. Unanimously Approved.

Furthermore, United Way of Stanislaus will be providing the Commission with a total purchase amount for a bulk purchase of diapers, baby food, and formula. Once the total is provided to the Commission, the Commission may authorize United Way to purchase and administer the distribution of materials to pertinent food distribution agencies or organizations in Stanislaus County.
 - c. The Commission accepted the initial reviews of the following Pilot Programs by the Pilot Review Teams and recommended the following:
 - i. Stanislaus County Health Services Agency Services – Stop Smoking Case Management Program
The Commission approved the program to be funded through June 30, 2004 (2002/03 \$25,000 and 2003/04 \$50,000). The Commission requested an effort from the program to explore all possibilities to leverage Federal or Stated funds to expand the program. The Interim Executive Director will provide an evaluation plan for this program and United Way of Stanislaus County will convene the Pilot Program Review Team to review the program at least every six months and file a report with the Commission.
Moved Skol, Seconded Acosta. Unanimously approved. (Abstained Szczepaniak and Walker)
 - ii. City of Turlock, Fire and Emergency Services – Seated for Safety

The Commission approved the program to be funded through June 30, 2004 (2002/03 \$40,000 and 2003/04 \$40,000), this total includes one-time funds of \$20,000 for training to certify an additional 20 people. The Interim Executive Director was instructed to work with the program and United Way of Stanislaus to explore opportunities for other sources of funding and expansion of the program. The United Way of Stanislaus County will convene the Pilot Program Review Team to review the program at least every six months and file a report with the Commission.

Moved Szczepaniak, Seconded Perez. Unanimously approved.

- iii. Community Housing and Shelter Services – Housing First Program
The Commission authorized the extension of the program through June 30, 2003 (2002/03 \$10,000). The Commission requested that the program explore other funding possibilities to leverage State or Federal funds to provide the intensive home-visit case management and instructed the United Way of Stanislaus to convene the Pilot Program Review Team by April 2003, to review the program and make recommendations to the Commission.
Moved Skol, Seconded Souza. Unanimously approved.
- iv. Oak Valley Family Support Network – Various Age Specific Services and Programs
The Commission approved to fund through December 31, 2003 (2002/03 \$25,000 and 2003/04 \$25,000), and asked United Way of Stanislaus County to meet with the program representatives to convey the recommendations of the Pilot Review Team. United Way is to convene the Pilot Program Review Team during May 2003, and November 2003, and report its findings and recommendations to the Commission.
Moved Skol, Seconded Paul. Unanimously approved.
- v. The Bridge (California State University, Stanislaus) – Healthy Families Project & the Strong Families Project
The Commission approved \$18,000 for funding through June 30, 2003, contingent upon the United Way of Stanislaus assuring that The Bridge submits a Scope of Work and budget specific to serving children 0 through 5 and their families. The Bridge was asked to explore all possibilities to leverage State and Federal or Foundation funds to maintain the program. The United Way of Stanislaus is to assist The Bridge in building their capacity and is to meet with them to discuss and rectify any, and all, past accounting practices.
Moved Perez, Seconded Paul. Unanimously approved.
- vi. Thomas Downey High School (Modesto City Schools) – Ready to Learn
The Commission approved the funding of this program through June 30, 2004 (\$8,000 carry over, 2002/03 \$10,000 and 2003/04 \$40,000) and asked that they explore all possibilities to leverage State or Federal funds to expand the program. The Interim Executive Director is to provide an evaluation plan for this program and will share this program with the Health & Education Committee and/or School Readiness Leadership Team. The United Way was asked to convene the Pilot Program Review Team to review every six months and file a report.
Moved Szczepaniak, Seconded Perez. Unanimously approved.
- vii. Bret Harte Elementary School and Hanshaw Middle School, Orville Wright Elementary Schools, and Robertson Road Elementary Schools (Modesto City Schools) – Ready to Learn
The Commission approved the funding of this program through June 30, 2003 (2002/03 \$50,000). United Way of Stanislaus County and the Modesto City Schools need to meet to develop one combined Scope of Work and budget. The United Way of Stanislaus is to convene the Pilot Program Review Team to review the program by April 2003 and to report its findings and recommendations to the Commission. The

Interim Executive Director is to share this program with the Health & Education Committee and/or the School Readiness Leadership Team.

Moved Skol, Seconded Szczepaniak. Unanimously approved.

- viii. Parent Resource Center – Healthy Families / Medical Insurance Enrollment Project
The Commission approved funding this program through June 30, 2003 (2002/03 \$20,000) and supported the programs active participation in the Healthy Families Task Force. The Interim Executive Director is to reconvene the ad hoc committee on Healthcare Access to specifically address insurance applications, insurance enrollment and re-enrollment, and outreach strategies and report its findings and recommendations to the Commission no later than May 2003.

Moved Perez, Seconded Acosta. Unanimously approved.

- ix. Community Building Project (Oak Valley Hospital Foundation / Oak Valley Family Support Network) – Health Insurance Enrollment Project
The Commission approved funding this program through June 30, 2003 (2002/03 \$103,000). United Way was authorized to reimburse the Oak Valley Hospital Foundation (fiscal agent) a total not to exceed \$63,000 for services rendered July 1, 2002 – December 31, 2002. The Commission supports the participation of the Oak Valley Family Support Network, the Project Board members, and the community builders, with the Healthy Families Task Force. The Interim Executive Director is to reconvene the ad hoc committee of Healthcare Access to specifically address insurance applications, insurance enrollment and re-enrollment, and outreach strategies and report its findings and recommendations to the Commission no later than May 2003.

Moved Szczepaniak, Seconded Paul. Unanimously approved.

- x. Parent Resource Center – ABC's Of Health
The Commission approved this program to be fund through June 30, 2004 (2002/03 \$20,000 and 2003/04 \$45,000). The program is to work with United Way of Stanislaus to explore all possibilities of leveraging State or Federal funds to maintain and/or expand the program. The United Way is to convene the Pilot Program Review Team to review the program at least every six months and file a report with the Commission.

Moved Souza, Seconded Paul. Unanimously approved.

- xi. St. Paul's Episcopal Church – Church Related Early Childhood Education Association (CRECHE)
The Commission approved the funding of this program through June 30, 2004 (no additional funds for 2002/03, \$50,000 for 2003/04). The United Way of Stanislaus was instructed to renegotiate the Scope of Work, outcome measurements and budget, and it is encouraged to assist the program in exploring possibilities to seek foundation or other funds to maintain and expand the program. The United Way is to convene the Pilot Program Review Team to review the program at least every six months and file a report with the Commission.

Moved Szczepaniak, Seconded Perez. Unanimously approved.

- xii. Golden Valley Health Centers – Puentes Program for Hanshaw and Robertson Road Clinics
The Commission approved for the program to be extended through June 30, 2003, with no additional funds. The United Way of Stanislaus was instructed by the Commission to meet with the Golden Valley Health Centers and convey the recommendations of the Pilot Program Review Team and it is to convene the Pilot Program Review Team by April 2003 to review the program and make a recommendation to the Commission.

Moved Petersen, Seconded Perez. Unanimously approved.

- xiii. Golden Valley Health Centers – Puentes Program from Patterson and Westley Clinics
The Commission approved extending the program through June 30, 2003 with no additional funds. The United Way of Stanislaus is to meet with the Golden Valley Health Centers to convey the recommendations and will convene the Pilot Program Review Team by April 2003 to review the program and make a recommendation to the Commission.
Moved Petersen, Seconded Perez. Unanimously approved.
- xiv. Golden Valley Health Centers – Reach Out and Read
The Commission approved extending the program through June 30, 2003, with no additional funds. United Way of Stanislaus is to meet with the program representatives and convey the recommendations of the Pilot Program Review Team. The United Way is to convene the Pilot Review Program Review Team by April 2003 to review the program and make a recommendation to the Commission.
Moved Szczepaniak, Seconded Perez. Unanimously approved.
- xv. Yosemite Community College District – Intensive Student Advising Through the Child Development Training Consortium
The Commission approved extending the program through June 30, 2003 with no additional funds. The Interim Executive Director is to work with the Child Development Training Consortium to have this program incorporated with the CARES Project, and in so doing; the program will be reviewed with the CARES Project by May 2003.
Moved Paul, Seconded Skol. Unanimously approved.
- xvi. Turlock Nursery School – Community Concerts
The Commission approved the extension of this program through June 30, 2003 with no additional funds. United Way of Stanislaus is to meet with the Turlock Nursery School to convey the recommendations of the Pilot Program Review Team and will convene the Pilot Program Review Team by April 2003 to review the program and share their findings and recommendations with the Commission.
Moved Skol, Seconded Petersen. Unanimously approved.
- xvii. Stanislaus County Superior Court – Substance Abuse Family Education (SAFE)
The Commission approved the extension of this program through March 31, 2003 with no additional funds. The United Way of Stanislaus is to meet with the Stanislaus County Superior Court and its partner agencies to convey the recommendations of the Pilot Program Review Team and explore opportunities for leveraging State or Federal funds. The Pilot Program Review Team will convene and review the program by February 2003.
Moved Skol, Seconded Petersen. Unanimously approved.
- xviii. Community Housing & Shelter Services – Laura's House
The Commission approved to extend the program through June 30, 2003 with no additional funds. The United Way is to meet with Community Housing & Shelter Services to convey the recommendations of the Review Team. The Pilot Program Review Team will convene by April 2003 to review the program and share its findings and recommendations with the Commission.
Moved Skol, Seconded Petersen. Unanimously approved.
- xix. Family Learning Centers at Burbank, Shackelford, and Franklin Elementary Schools (Modesto City Schools) – Child Care Consultation
The Commission approved for the program to be extended through March 31, 2003 with no additional funds. The United Way of Stanislaus is to meet with the Modesto City Schools to convey the recommendations of the Pilot Program Review Team. The United Way is to convene the Pilot Program Review Team by February 2003 to review the pilot and report their findings and recommendations to the Commission.
Moved Szczepaniak, Seconded Perez. Unanimously approved.

- xx. Stanislaus County Office of Education – Dental Education – A New Paradigm
The Commission acknowledged the work of the Stanislaus County Office of Education and instructed the Interim Executive Director to write to them on the Commission's behalf. The Commission referred the program for discussion and review to the Health & Education Committee.
Moved Skol, Seconded Szczepaniak. Unanimously approved. (Abstained Petersen)
- xxi. Newman / Crows Landing Unified School District – California Reading & Literature Project Elementary Division – Pre-K
The Commission acknowledged and thanked the Newman/Crows Landing School District for their support and leadership with this pilot program and instructed the Interim Executive Director to write them on the Commission's behalf. The Interim Executive Director is to share this program with the Health & Education Committee and/or School Readiness Leadership Team.
Moved Perez, Seconded Skol. Unanimously approved.
- xxii. California Rural Legal Assistance, Inc. – Stanislaus County Farmworker Child Assistance
The Commission acknowledged the work of California Rural Legal Assistance, Inc., and instructed the Interim Executive Director to write them on the Commission's behalf. The Interim Executive Director is to distribute the needs assessment findings to pertinent agencies and organizations.
Moved Souza, Seconded Szczepaniak. Unanimously approved.
- xxiii. Radio Bilingue – Community Radio Portal
The Commission acknowledged the work of Radio Bilingue and instructed the Interim Executive Director to write them on the Commission's behalf. The project and Radio Bilingue were referred to Commission staff and the Health & Education Committee for review. The Interim Executive Director is to come back to the Commission in 2003 with a plan and budget for public information and education.
Moved Skol, Seconded Acosta. Unanimously approved.
- xxiv. Stanislaus County Office of Education – Caregiving Support for First Time Mothers
The Commission acknowledged the work of the Stanislaus County Office of Education and instructed the Interim Executive Director to write them on the Commission's behalf. Furthermore, it was recommended that their work be shared with other providers of case management services for first time mothers.
Moved Perez, Seconded Acosta. Unanimously approved. (Petersen abstained)
- xxv. Medic Alert Foundation – Safeguarding Children's Health
The Commission acknowledged the work of the Medic Alert Foundation and instructed the Interim Executive Director to write them on the Commission's behalf.
Moved Paul, Seconded Souza. Unanimously approved.
- xxvi. West Modesto King Kennedy Collaborative (Christ Unity Baptist Church) – Kids Off the Couch!
The Commission approved the funding of this program through June 30, 2004 (2002/03 \$25,000 and 2003/04 \$50,000). The program is to explore all possibilities to leverage State or Federal funds to expand the program. The Interim Executive Director is to provide an evaluation plan for this program and United Way of Stanislaus will convene the Pilot Program Review Team to review the program at least every six months and file a report with the Commission. The program was referred to the Health & Education Committee for further discussion and review.
Moved Szczepaniak, Seconded Souza. Unanimously approved.
- xxvii. YMCA of Stanislaus County – Fit For Life – Kids Wellness

The Commission terminated this pilot program and acknowledged the work of the YMCA of Stanislaus County. The Interim Executive Director was instructed to write them on behalf of the Commission. The pilot program was referred to the Health & Education Committee to be re-considered as a partnership when reviewing and/or evaluating the Commission commitment to childhood obesity prevention.

Moved Skol, Seconded Acosta. Unanimously approved.

- xxviii. Yosemite Community College District – Parent Education Program for Families and Early Childhood Professionals

The Commission approved this program to be extended through June 30, 2003 with no additional funds. United Way of Stanislaus was instructed to meet with the Modesto Junior College to convey the recommendations of the Pilot Program Review Team and to convene the Pilot Program Review Team by April 2003 to review the program and make a recommendation to the Commission.

Moved Petersen, Seconded Paul. Unanimously approved.

- xxix. Center for Human Services – On the Safe Side Program

The Commission approved the extension of this program through June 30, 2003 with no additional funds. The United Way of Stanislaus is to convey the recommendations of the Pilot Program Review Team and it is to convene the Pilot Program Review Team by April 2003, to review the program and make recommendations to the Commission.

Moved Souza, Seconded Perez. Unanimously approved.

V. Correspondence

- A. The Commission accepted an invitation from the Latino Community Roundtable to attend the “First Feliz Navidad Dinner and Dance” on Friday, December 20, 2002, to honor the ten outstanding Latinos of the year. The Commission shared this invitation with all the Commissioners and invited them to attend and commended Sallie Perez for her recognition of service to the community by the Latino Community Round Table.

Moved Paul, Seconded Souza. Unanimously approved.

The Commission will participate in this event and will purchase a table.

- B. The Commission acknowledged receiving an unsolicited request for funding (\$5,000) by the Great Valley Center and denied the request since neither, the Commission or the United Way of Stanislaus County on behalf of the Commission, is soliciting request for funding. The Commission referred the request to the Health & Education Committee to discuss with future recommendations if deemed appropriate. The Interim Executive Director will communicate the decision to the Great Valley Center.

Moved Souza, Seconded Acosta. Unanimously approved.

- C. The Commission acknowledged receiving a letter of inquiry from the Golden Valley Health Centers. The Interim Executive Director was directed to respond in writing and invite the Golden Valley Health Centers to meet with him and invite one of their representatives to participate with the ad hoc committee on Healthcare Access.

Moved Perez, Seconded Petersen. Unanimously approved.

VI. Public Comment Period – No comments.

VII. Commissioners' Report – No reports.

VIII. Executive Director's Report – No report.

IX. Meeting adjourned by Chair Walker at 7:50 p.m.